

OXFORD PLANNING COMMISSION

Minutes – December 11, 2018

MEMBERS: Jonathan Eady, Chair; Aaron Robinson, Vice-Chair; Laura McCanless, Secretary; Juanita Carson, and Zach May. Mike Besaw was absent.

STAFF: Matthew Pepper, city manager and zoning administrator.

GUESTS: Mary Reed; Gregory Reed; Art Vinson; Laurie Vinson; Benjamin Crider; Scott Gilkey; Molly Loch; Randy Simon, James Johnson, and Danielle Miller, Oxford College.

OPENING: At 7:00 PM, Mr. Eady called the meeting to order and welcomed the guests.

MINUTES: Upon motion of Mr. Robinson, seconded by Ms. Carson, the minutes for the meeting of November 11, 2018 were adopted. The vote was 5-0.

MARY REED: Ms. Reed explained her plans to construct two homes on the property to the Planning Commission members. The Commission members reviewed with Ms. Reed the dimensional requirements for a lot with a R-20 zoning designation including the minimum lot size, the minimum floor areas for a dwelling unit, and the setback requirements. In addition, the Commission members agreed that subdividing the lot would be permissible assuming that the two newly-created lots had legal access to a public street. As of now, it appears that the lot will only have legal access from E. Durden Circle on the southwest corner of the property located in Covington's city limits. Ms. Reed will work with Mr. Pepper and the City of Covington to confirm whether the property has present legal access.

BENJAMIN CRIDER DEVELOPMENT PERMIT APPLICATION (1202 Emory Street): The Commission members discussed the 10' side and rear setbacks in relation to current location of the shed under construction. Mr. Pepper will confirm the final location of the shed on the property once it has been moved.

Upon motion of Mr. Robinson, seconded by Ms. McCanless, the Planning Commission approved the development permit application to construct a 16' X 12' storage shed in the backyard conditional upon the shed being placed within the setback limits. The vote was 5-0.

MOLLY LOCH & SCOTT GILKEY DEVELOPMENT PERMIT APPLICATION (15 Wentworth Drive): The Commission members discussed that the current location of the shed is in violation of the 10' rear and side setback limits. Before the next meeting, Mr. Gilkey will stake off the area of his property for the new location of the shed. Mr. Pepper will confirm the shed's new location. Mr. Gilkey will then submit a new development permit application for the shed. The Commission members took no action on the development permit.

CAMPUS LIFE CENTER DEVELOPMENT PERMIT APPLICATION: The Commission members confirmed that Oxford College has not made any changes to the final plans since the Commission last reviewed plans for the project at the October meeting. In addition, they confirmed that the city's building inspector had reviewed the final plans prior to the meeting.

Upon motion of Ms. Carson, seconded by Ms. McCanless, the Planning Commission approved the development permit application to construct the 12,000 square foot addition to the east side of the existing Old Dining Hall. The vote was 4-0 with Mr. Eady abstaining.

WESLEY STREET AND PIERCE STREET ROAD IMPROVEMENTS DISCUSSION: The Commission members reviewed the site plan for the road improvements to Wesley Street and Pierce Street. They discussed the following elements of the project: the temporary sidewalk on Wesley Street, the surface pavers at

the intersection of Pierce Street and Wesley Street, and the new curb and gutter in front of the Dining Hall on Pierce Street. Oxford College will make another presentation about the project to City Council at the Work Session on January 7th, 2019.

OTHER BUSINESS: Mr. Robinson announced that he is resigning from the Planning Commission effective January 2019.

ADJOURNMENT: Mr. Eady adjourned the meeting at 8:33 PM.

Approved by:

Laura McCanless, Secretary